2021 PER DIEM RATES  
Effective October 1, 2020

NAVAJO NATION TRAVEL POLICY ON MEAL ALLOWANCE REIMBURSEMENTS  
STANDARD CONUS PER DIEM RATES

<table>
<thead>
<tr>
<th>MEAL</th>
<th>1st &amp; LAST DAY</th>
<th>1st &amp; LAST DAY</th>
<th>1st &amp; LAST DAY</th>
<th>1st &amp; LAST DAY</th>
<th>1st &amp; LAST DAY</th>
<th>1st &amp; LAST DAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>BREAKFAST</td>
<td>$41.25</td>
<td>$42.00</td>
<td>$45.75</td>
<td>$49.50</td>
<td>$53.25</td>
<td>$57.00</td>
</tr>
<tr>
<td>LUNCH</td>
<td>$41.25</td>
<td>$42.00</td>
<td>$45.75</td>
<td>$49.50</td>
<td>$53.25</td>
<td>$57.00</td>
</tr>
<tr>
<td>DINNER</td>
<td>$41.25</td>
<td>$42.00</td>
<td>$45.75</td>
<td>$49.50</td>
<td>$53.25</td>
<td>$57.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$41.25</td>
<td>$42.00</td>
<td>$45.75</td>
<td>$49.50</td>
<td>$53.25</td>
<td>$57.00</td>
</tr>
</tbody>
</table>

Navajo Nation Policy is to reimburse employees for all expenses that are reasonably necessary and actually incurred when traveling on authorized Navajo Nation business.

<table>
<thead>
<tr>
<th>When travel is</th>
<th>Travel Days</th>
<th>Your allowance is</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 12 hours</td>
<td>Not Applicable</td>
<td>No allowance</td>
</tr>
<tr>
<td>More than 12 but less than 24 hours</td>
<td>One Day Travel</td>
<td>75 percent of the applicable M&amp;IE rate for each calendar day you are in a travel status.</td>
</tr>
<tr>
<td>24 hours or more, on</td>
<td>The first day of travel</td>
<td>75 percent of the applicable M&amp;IE rate.</td>
</tr>
<tr>
<td></td>
<td>Full days of travel</td>
<td>100 percent of the applicable M&amp;IE rate.</td>
</tr>
<tr>
<td></td>
<td>The last day of travel</td>
<td>75 percent of the applicable M&amp;IE rate.</td>
</tr>
</tbody>
</table>

- Meals included, as part of Registration and Conference Fees shall not be claimed.
- Expenses for alcoholic beverages are not allowed for reimbursement.